

**IFTA AUDIT COMMITTEE TELECONFERENCE**  
**November 9, 2010**

**PARTICIPANTS:**

AnnMarie Chamberlain  
Gene Hall  
Jeff Hood  
Dan Young  
Bob Schwab  
Dave Nicholson

Bob Turner  
Tony Dewell  
Scott Bryer  
Diana Kay  
Debbie Meise  
Audrey Martel

**Absent:** Hoa Quach, Dawn Lietz, Fred Alleman

Minutes from the Oct. 12 meeting were read. Approved by common consent. There were no minutes from the IRP Planning Committee.

**Report/Updates:**

Jeff Hood was announced as the next Vice- Chair for the IFTA Audit Committee.

**A310** – The language was approved by the committee. Debbie Meise put it on the message board for committee members to cast their vote by 11/30/10. It was decided that it did not need to be sent to the attorney for review.

**Presentations for Workshop:**

The Presenters meeting on Monday, Feb. 7 is not mandatory though it will be left on the schedule.

Breakout Sessions – Group A and Group B (GPS from the Audit and Industry perspective) has been moved to the morning 10:30-12:30 on Wed, Feb 9. These 2 groups will be stationary and the presenters will rotate. That afternoon from 1:30 – 5:00 will be outside and the groups will rotate from station to station.

Managing for Compliance – Presentations are being worked on for FRP, CAWG, Re-Audits, and a review of audit working papers.

Law Enforcement Partnership/Cross Border Programs – The Cross Border presentation has been eliminated.

Technology – Tools to Assist - Rich Wagner will assist. Jeff will find out who the industry representative will be.

Wrap Up - Dave Nicholson and Jeff Hood

Town Hall – Dawn and Derrick

Jurisdiction Only – Be thinking of topics to bring up. Some topics suggested were webinars, joint audits, large audits

**All workshop and presentation materials need to be sent to Gene no later than Friday, Dec. 17, 2010. Please send as soon as you can though.**

**Calls to Jurisdictions** –Need to make calls to jurisdictions. Some calls have been made. The number of attendees so far will be obtained.

**Discussion:**

**CAWG** – CAWG next meeting will be 11/16/10. No resolutions yet on penalty percentages. APM is confusing to people who don't have audit knowledge. Approval will be obtained to send out a draft to the Audit Committee for review on what has been done so far. However, this is to remain confidential as it is still in DRAFT format.

**New Business:**

**ITAC** – IFTA/IRP requirements and language dealing with distance records need to be modernized to include electronic data capturing. General theory is that if an electronic system can provide the same trip information as a manual system than it should be sufficient. May need a sub-committee to deal with this.

**Program Compliance Review** – Debbie Meise reported that no reviews will be done in 2011. Reviews will be done for 4 years and the 5<sup>th</sup> year off. Debbie would like a representative from both committees to attend and participate in 2 day meeting in April and follow-up calls will be involved for the rest of the year. Volunteers need to contact AnnMarie if you are interested.

Meeting adjourned at 1:00 ET

**Next Meeting is Tuesday, December 14, 2010** at 11:30 AM (Eastern).